

Manager's Report

Photocopier

Renegotiated lease and received a reduction of \$100 a month on new 60 month lease of current machine. Lease includes toner and maintenance.

Books Temporarily Out of Stock at GSO

From GSO:

As many of you know from our webstore notifications, a few of our favorite titles are on backorder. A major reason for this is the spread of the virus throughout the country, which is adversely impacting our manufacturers and printers, including those who supply us with key materials for our books.

Our professional team in the office has been meeting daily to address this challenge. Delivery of the out-of-stock titles to our warehouses stand as follows:

- B-1 (hardcover Fourth Edition Big Book, unabridged) Available 1/14/2021
- B-2 (hardcover *Twelve Steps and Twelve Traditions*) Available 2/02/2021
- B-16 (Large Print Big Book, unabridged softcover) Available 1/22/2021

Our inventory is low on Big Books but we should be okay.

Covid Purple Tier

STILL NO CHANGE - with the upgraded status to purple level 1, there is currently any impact to meetings. Meetings can still take place with social distancing and mask wearing. Indoor meetings are still limited to 25% of location capacity.